

2011 PARISH *Stewardship* COUNCIL CALENDAR

PREPARATION PHASE

June

1 Annual Parish Stewardship Renewal Schedule & Guidelines brochure mailed to pastors/ council chairpersons (p.2*)

6 Pastor & council begin preparation for renewal: review previous renewal & develop action plan for 2011 renewal (p.2)

July

During this month consider/plan a parish stewardship/ ministry fair (p.3)

5 Information mailed to pastors & council chairpersons for reviewing, editing & ordering stewardship materials (p.3)

August

1 Final deadline for stewardship materials order to arrive in the Diocesan Stewardship Office (p.4)

September

1 Begin recruiting lay witness presenters (p.4)

17-18 Publish in newsletter/ bulletin an article on stewardship to lead into the Call to Commitment phase (p.4)

October

1-2 Bulletin notices begin; prep for cover letters (p.5)

10 Ordered materials available; assemble materials (p.5)

15-16 Meet with lay witnesses; continue bulletin notices; complete cover letters (p.6)

CALL TO COMMITMENT PHASE

October

24 Distribute materials to parishioners; begin homily series (p.6)

November

5-6 Continue homilies; lay witness talks; bulletin notices (p.7)

12-13 Continue homilies; lay witness talks; bulletin notices (p.7)

19-20
Commitment Sunday
Collect commitment forms (p.8)

FOLLOW-UP PHASE

December

January

February

THANK YOU, COMPILE, UTILIZE, RECORD, TRACK (pp. 9-13)

- Send appropriate thank you to those who volunteered to share their time and talent.
- Compile Time & Talent volunteer lists; distribute to appropriate individuals/committees for timely contact & utilization.
- Turn over all Treasure commitment forms to the appropriate person or Parish Finance Council for thank you communication, tabulation, recording, budgeting and planning purposes.
- Parish Stewardship Council should then be provided with a summary of total treasure commitment amount & number of forms completed for statistical and trend purposes.
- Follow-up with non-respondents.
- Plan for contacting new parishioners throughout the year.

ONGOING FORMATION

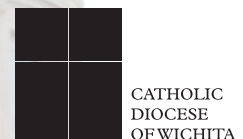
March

April

May

- A time for a more intense formation for the stewardship council members themselves.
- An opportunity for the stewardship council to discern and develop what steps it will take in continuing the formation of all the members of the parish in the spirituality of stewardship.

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* See pages(s) in the **2011 Annual Parish Stewardship Renewal Schedule & Guidelines** brochure.